

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
August 7, 2013
PUBLIC HEARING & REGULAR MEETING

Minutes

The Board of Trustees of the Village of Brewster held a Public Hearing followed by a Regular Meeting on August 7, 2013 at 7:30 PM at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees; Mary Bryde, Terri Stockburger, Tom Boissonnault
Village Engineer: Todd Atkinson
Village Counsel: Anthony Molé,
Clerk & Treasurer: Peter Hansen

Absent:

Pledge to flag.

Notation of Exits

Public Hearing – Route 6 Sidewalks (SAFETEA-LU) for the purpose of obtaining public input in regard to the proposed Route 6 Sidewalks Project

Mayor Schoenig motions to open the Public Hearing on Route 6 Sidewalks, Trustee Stockburger 2nd all in favor 5 to 0 . Todd Atkinson of J.R. Folchetti described the sidewalks project for the Board of Trustees and the public. Mr. Atkinson said; we've been working on this project for quite some time. The estimate is \$914,000 for the current scope. Jack Gress asked about the percent match the village has to post. The Grant is \$950,000 and the village has a 20% share but if approved for the Marchiselli grant we could reduce our share to 10%. Rick Stockburger asks if we get the grant to replace streetlights in conjunction with the sidewalks project can we bond out the >\$500,000 share of the potential project cost for streetlights and underground conduit. Hansen says we could and the cost of the bond would be 35-40,000 per year plus the one time soft costs for bond sale of 30-40,000. Erin Meagher asked about the sidewalk transition at Hoyt and N. Main, currently sloped level with the road, will that change? Mr. Atkinson says no plans for a change in that area. The sidewalks will be 5' wide in most areas but there will be areas where it is not possible to widen to 5 feet. A 2015-16 ground breaking is anticipated and depends on when the DOT puts the project on the schedule as they administer federal funds such as this SAFETEA-LU grant.

Mayor Schoenig motions to close the Public Hearing on Route 6 Sidewalks, Deputy Mayor Piccini 2nd all in favor 5 to 0 .

Regular Meeting

Mayor Schoenig motions to open the Regular Meeting, Trustee Stockburger 2nd all in favor 5 to 0.

1. Deputy Mayor Piccini motions to go into Executive Session to discuss FBS Contract Performance Review (Collection of past due parking tickets), Trustee Bryde 2nd, all in favor 5 to 0. Deputy Mayor Piccini motions to come out of executive session and resume the regular meeting, Trustee Stockburger 2nd all in favor 5 to 0.
2. Founders Day Parade Permit
 - 2.1. Mayor Schoenig Motions to approve the Founders Day Parade permit from 7AM to 5PM on September 15, 2013, with Main St. shut down from Oak St. to the Train Station waiving all fees, Deputy Mayor Piccini 2nd all in favor 5 to 0.
3. Budget report Year to Date – Hansen reports that everything is proceeding as planned now that the 2nd period is closed. Received funds from FEMA & Insurance Company for Hurricane Sandy damage – total of ~ \$60,000 received this fiscal year which will make our fund balance healthier if we perform to plan for the remainder of the year. Insurance renewal shopped, last year \$67,000, this year \$53,000 a savings of \$14,000 (dollars). Electric supply agreement made early because prices are much more favorable in the summer months. Effective November 1, 2013 we will pay 7% less for electric supply than we currently pay for the next two years – a two year fixed price contract. Contract is with Hess.
4. Envision Brewster Inter-Municipal Agreement (IMA) with Putnam County for planning, legal and other services.
 - 4.1. Deputy Mayor Piccini motions to approve the IMA with Putnam County as described, and authorize the Mayor to sign, Trustee Bryde 2nd all in favor 5 to 0.
5. Landmarks Garden Path Grant Application Resolution of Support - Resolution No. 080713-1
 - 5.1. Mayor Schoenig motions to approve Resolution No. 080713-1 as described, Trustee Boissonnault 2nd all in favor 3 to 0. Trustee Stockburger abstains as she sits on Landmarks Board.

6. Empire State Development (ESD) Technical Assistance & Training Grant Application Resolution of Support for Westchester Community College - Resolution No. 080713-2
 - 6.1. Mayor Schoenig motions to approve Resolution No. 080713-2 as described, Trustee Stockburger 2nd all in favor 5 to 0.
7. ESD Strategic Planning & Feasibility Study Grant Application Resolution of Support - Resolution No. 080713-3
 - 7.1. Mayor Schoenig motions to approve Resolution No. 080713-3 as described, Trustee Boissonnault 2nd all in favor 5 to 0.
8. Streetlights Grant Application Resolution of Support - Resolution No. 080713-4
 - 8.1. Mayor Schoenig motions to approve Resolution No. 080713-4 as described, Trustee Boissonnault 2nd all in favor 5 to 0.
9. Comprehensive Plan Committee
 - 9.1. Mayor Schoenig appoints the Comprehensive Plan Committee as follows:
 - 9.1.1. Mayor and Board of Trustees
 - 9.1.2. Bob Cullen –Town of Southeast
 - 9.1.3. Jack Gress-Coalition for a Better Brewster
 - 9.1.4. Bob Dumont –Business Owner
 - 9.1.5. Rick Stockburger-Planning Board
 - 9.1.6. George Gasper-Resident
 - 9.1.7. Richard Ruchala- Zoning Board of Appeals
 - 9.2. Mayor Schoenig so motions, Trustee Stockburger 2nd all in favor 5 to 0.
10. Building Moratorium – set public hearing
 - 10.1. Mayor Schoenig motions to set the public hearing for Local Law 3 of 2013, Building Moratorium, at 7:30PM or as soon thereafter as time permits on August 21, 2013 at Village Hall, 50 Main Street, Brewster, NY 10509 Deputy Mayor Piccini 2nd all in favor 5 to 0 .
11. Asset Disposal (2007 Impala)
 - 11.1. Deputy Mayor Piccini motions to authorize disposal of the 2007 Impala, Mayor Schoenig 2nd all in favor 5 to 0.
12. Minutes July 17 , 2013
 - 12.1. Trustee Bryde motions to approve the July 17, 2013 Minutes, Trustee Boissonnault 2nd all in favor 4 to 0. Mayor Schoenig abstains as he was absent.
13. Vouchers Payable – Trustee Bryde reviewed the vouchers and found everything in order.

9.5. A	General	\$24,972.30
9.6. C	Refuse/Garbage	339.70
9.7. F	Water	17,366.09
9.8. G	Sewer	40,232.13
9.9. H61	Wells Brook Retrofit	4,271.10
9.10. H62	Tonetta Brook Retrofit	4,109.10
9.11. TA	Trust & Agency	1,707.85
	Total Vouchers Payable	\$92,998.27

Mayor Schoenig motions to approve Vouchers Payable, Trustee Stockburger 2nd all in favor 5 to 0.
10. Other Business
 - 10.1. Trustee Bryde notes the Farmers Market has moved to a non-profit sponsorship by the Coalition for a Better Brewster. Trustee Bryde asks about the Steven Mengler Eagle Scout recognition, proclamation written and signed, Trustee Stockburger can attend. August 17th there is a Women of Distinction award but the date may have moved to September - will verify. Verna Bergstrom is our nominee for the Village. EOHWC pre-construction meeting is scheduled for tomorrow, Refuse bids received and need review. Clerk will put it on the calendar for Tuesday, August 13th. A minimum 90 days' notice needs to be provided to the current hauler if a change in contract is to be made. The current contract ends on December 31, 2013.
11. New Business
 - 11.1. Trustee Bryde – notes that the telephone audit turned up no overcharges. Trustee Bryde asks how long Cornerstone has been the phone provider. Hansen is not sure, probably over a year. Perhaps we should review the market for other providers. Trustee Bryde notes the good job that was done on the Insurance policy renewal.

- 11.2. Mayor Schoenig – Mayor Schoenig motions to approve Resolution 080713-5 to accept and establish the committee formed for the Comprehensive Plan with the Village Board taking the lead, Trustee Stockburger 2nd all in favor 5 to 0.
- 11.3. Mayor Schoenig notes that we need to form a Zoning code committee and should probably use different people if possible so as not to overtax a select few. Some of the activities of the Comprehensive Plan update and Zoning Code update will be in parallel, Board members should begin to focus on who might be a good candidate.

12. Public Comment

- 12.1. Rick Stockburger asks if we need anything ordered for Founders Day. Mayor Schoenig would like to have a substantial presence on Main Street as a lot is going on and needs to be communicated. Trustee Bryde comments that Trustee Boissonnault did a nice job on the letter to village property owners explaining the Envision Brewster revitalization efforts.

13. Deputy Mayor Piccini motions to adjourn, Trustee Stockburger 2nd all in favor 5 to 0.